

**MINUTES OF OAA YEAR GROUPS' REPRESENTATIVES COMMITTEE MEETING HELD ON
FRIDAY, SEPTEMBER 14, 2007 AT THE ACHIMOTA SCHOOL STAFF CLUB HOUSE**

	ITEM	ACTION
1.0	<p>PRESENT:</p> <p>AKORAS 1. Sarah-Lynn Mansaray (S-LM) - 1965 Year Group, President - Chairperson 2. Harold Richardson (HR) - 1976 Yr. Group Rep., Vice-President 3. A. K. Ayivor (AKA) - 1954 Year Group Representative 4. Freda McEyeson (FM) - 1958 Year Group Representative 5. S. E. A. Ntifo (SEAN) - 1962 Year Group Representative 6. Beatrice T. Adom (BTA) - 1975 Year Group Representative/Headmistress 7. Victoria Lugey (VL) - 1982 Year Group Representative 8. Felix Kwabena Donkor (FKD) - 2002 Year Group Representative</p> <p>IN ATTENDANCE: Marian Crabbe (MC) - Admin Asst. / Recorder (AA)</p>	
2.0	<p>OPENING The meeting started at 6:28 p.m. with an opening prayer by Akora A. K. Ayivor.</p>	
3.0	<p>ADOPTION OF THE AGENDA The Agenda for the day was adopted.</p>	
4.0	<p>APOLOGIES The following apologies were received: Akoras Kofi Ampomah, (1952), Kwame Afriyie, (1960), and Eunice Quarcoopome (1975)</p>	
5.0	<p>ACCEPTANCE AND CONFIRMATION OF PREVIOUS MEETING'S MINUTES Corrections</p> <ul style="list-style-type: none"> • "Ag. Chairman" was corrected to read "Chairman" • Page 1, item 5.0 last line, "was" was corrected to read "were". • Page 1, item 6.5, was corrected to read: "...'flushing out exercise' there hadn't been any more robberies at staff bungalows,...." • Page 1, item 7.1, line 1, "been adopted" was corrected to read: "been already adopted". • Page 1, item 7.2.1, line 4, "zebra crossing would be appropriate" was corrected to read: "a zebra crossing would be more appropriate". • Page 2, item 7.2.3, line 1, "Group" was corrected to read: "Group's" <p>After the corrections above, Akora Kwabena Donkor moved for the acceptance of the previous meeting's minutes, and was seconded by Akora Harold Richardson.</p>	
6.0	<p>MATTERS ARISING</p>	
6.1	<p>Educational Reforms and Talk The President reminded the meeting that she had previously invited Akora Adu-Mante to give a talk on the above subject. She said Akora Adu-Mante had accepted the invitation, and had scheduled the talk for the next meeting. Prior to the talk, an advert will be put out in the papers to attract a better attendance at the meeting.</p>	
6.2	<p>Delegation to Minister of Health Akoras were told that Akora George Dako was not around to brief the meeting on the status of the delegation to the Minister of Health.</p>	
6.3	<p>Improvement on existing arrangements for students, Achimota Hospital The meeting was informed that no information had been received.</p>	
6.4	<p>Raffle Tickets Letter The 1974 Year Group had sold raffle tickets some time ago in aid of the School water project, unfortunately, the raffle draw had not yet taken place. Questions on the subject had come up a couple of times. The Executive Secretary was then requested to write to the Group for a status report. She had written to the President of the Group and is awaiting a reply.</p>	
7.0	<p>BUSINESS FOR THE DAY</p>	
7.1	<p>80th Anniversary At the last meeting, Akoras were informed that some events had been proposed as part of the 80th</p>	

	<p>anniversary celebrations. A play to be jointly organized by the School and Ghana @ 50 had been scheduled for 25th October 2007. A Medical Out-reach had also been scheduled for 17th November 2007, though this date was yet to be confirmed.</p> <p>The Medical Out-reach would not be a fundraising activity; the School Play which would be organized jointly with the Ghana @ 50 would also not charge any gate fees. There was therefore a suggestion that the School try and organize another performance to raise funds. A Dinner Dance had been scheduled for 1st December 2007. The President hoped that at least there should be no loss to the OAA, even if no profits would be made.</p> <p>At this stage, the President informed the meeting that the Alumni Office had been handicapped because the Executive Secretary had been unwell. Also there are no Foot soldiers to assist with the collection of dues and sale of souvenirs. Based on this, the President called for the support of Akoras in the preparations towards the events. She also wished that the proposed events come on as scheduled, so that the 80th anniversary of the Achimota School would be publicized properly. The Vice-President suggested that the 25th Anniversary Group be approached to help with the arrangements.</p>	
7.2	REPORTS FROM YEAR GROUP'S REPS	
7.2.1	<p>2002 Year Group</p> <p>Akora Kwabena Donkor reported that the 2002 Year Group will convene their maiden meeting on the 29th September 2007 at the Club House.</p> <p>Answering a question on how the KNUST Group was faring, he said the Group meets once a month. Attendance normally increased whenever a party was organized. He continued that Akora Coke, a Lecturer, had been encouraging OAA meetings on Faculty basis to complement the main OAA meeting at KNUST. He has started with his faculty (Renewable Natural Resources Management) as a starting. The President requested that the details of the Executive on Campus be sent to the Alumni Office.</p>	
7.2.2	<p>1982 Year Group</p> <p>Akora Victoria Lugey said the 1982 Year Group is preparing to host the Speech and Prize Giving Day. Akora Patrick Awuah had been selected as Guest Speaker. The Group had been informed that it was their responsibility to choose a theme for the occasion. Referring to their 25th Anniversary project, she said they are trying to finish and hand it over on the Speech and Prize Giving Day. Finally, she said that since she had only just been informed of the Dinner Dance, she will discuss it with her Group at their next meeting.</p>	
7.2.3	<p>1976 Year Group</p> <p>Akora Richardson told the meeting that the 1976 Year Group had as usual had their monthly meeting. They had fixed the 2nd School gate, but the Headmistress had informed them that the Security men had complained that the gate was too heavy and cumbersome to operate. They had therefore removed the gate so it could be re-done.</p>	
7.2.4	<p>1975 Year Group</p> <p>Akora Beatrice Adom informed the meeting that the 1975 Year Group had repaired the old water pump that pumps water into the School's main tank, and are preparing to buy a 2nd pump. She also broke the news of the loss of a member of the Group, Akora Michael Olaribigbe.</p>	
7.2.5	<p>1965 Year Group</p> <p>Akora Sarah-Lynn Mansaray said she had been out of the country for the past 2 months, however, she had been in contact with her group, and she had been told that the Group had had good attendance at their last meeting. They had been working on a PABX system for the School but the Contractor had absconded with the rest of the materials. They were yet to mark the 1,000 plastic chairs they had donated to the School.</p>	

	<p>Akora Sarah-Lynn also informed the meeting that their colleagues in the diaspora had mistakenly contributed to the Group through the Achimota Fund, US. It had become difficult for them to withdraw the money due to the bureaucracy involved in disbursing funds from the account. She assured the meeting that they will try to fully complete the project.</p>	
7.2.6	<p>1962 Year Group Akora S. E. A. Ntifo told the meeting that the 1962 Year Group's September meeting was hosted by Akora Nat. Nuno Amarteifio. He told the meeting that the Group had opened an account with the Zenith Bank. Akora Ntifo further informed the meeting that one of their members had returned finally from the US. The next meeting would be hosted by a member in Akropong, and the date will coincide with the Odwira Festival. He paid G¢10.00 (ten Ghana cedis) representing part-payment dues for 2 members of the Group.</p>	
7.2.7	<p>1958 Year Group Akora Freda McEyeson reported the death of 2 of the members of their Group; Akoras Tim Botchway and Ken Acquah.</p> <p>She further reported that the Group had decided to support the expansion of the School Clinic. Akora Paul Nyame had offered to arrange drawings on the project, but he had traveled. When he returns, the Group will liaise with him to enable them start the work. The President cautioned that the OAA would need to first seek permission from the School Board. Akora Freda explained that since the Assistant Headmistress had brought up the issue at the previous meeting, and her Year Group decided to support, it she believed that the School was aware. However, Akora Freda assured the President that the School Board would be informed before the commencement of the project.</p>	
7.2.8	<p>1954 Year Group Akora Ayivor told Akoras that he had been away for about 5 months. He had expected that Akora Hlomador would attend the meeting and report for the Group, unfortunately, he hadn't turned up.</p>	
8.0	<p>ANY OTHER BUSINESS</p>	
8.1	<p>Congratulatory message Akora Ayivor congratulated Akora Beatrice Adom on her appointment as Headmistress. He assured her of his support.</p>	
8.2	<p>OAA Accounts Akora Ayivor wanted to know the position of the OAA accounts. He was told that the meeting had regularly discussed OAA Accounts. For a few months now, it had not been done because the Vice-President, who had been the Treasurer for many years was in the process of handing over to the New Treasurer, Akora Daniel Ofori-Dankwa.</p> <p>The President asked the Vice-President to brief Akora Ayivor on OAA Accounts. Akora Richardson stated that the OAA was in financial crisis. Even though the dues had been increased, he attributed the problem to lack of effective collection of the dues. He said the OAA had applied for 2 National Service Personnel to be attached to the Alumni Office. The Administrative Assistant was also asked to look for interested persons to assist the Office.</p> <p>Akora Freda suggested advertising the souvenirs. Akora Richardson explained that when that was done, the IRS could then take on the Association for payment of taxes. Akora Ayivor told Akoras that the young Akoras in the UK confused payment of dues with donations to the School. Akora Richardson assured Akora Ayivor that with the Association's website, communication within the OAA will soon improve.</p>	AA
8.3	<p>Broadband Akora Ayivor told the meeting that he had received an email from the Executive Secretary which stated that the GT had proposed that they could offer 40% installation of their Broadband service if the OAA could rally up substantial clients. Akora Ayivor advised that instead, the OAA should ask the GT to consider free installation for individuals and groups who would be able to provide certain</p>	

	number of clients. This, he said, the OAA could use the offer to target collection of dues. (e.g. first 50 paid-up Akoras would enjoy free installation of the Broadband facility). Akora Ayivor assured the meeting of some number of potential clients should GT agree to the suggestion. It was agreed that contact should be made on this.	HR
8.4	Letter of Appreciation A letter of appreciation from the School to the 1976 Year Group for repairing some of the School's leaking roof was read to the meeting.	
8.5	The School's Programme of Activities for the first Term Programme of activities for the first term was also read to the meeting as follows: <ul style="list-style-type: none"> • Induction Service for New Head 23rd September 2007 at the Aggrey Chapel at 9:30 a.m. • Speech and Prize Giving Day 10th November 2007. • Annual Memorial and Thanksgiving Service for Deceased Akoras 11th November 2007. • Nine Lessons and Carols Nine Lessons and Carols Night had been scheduled for 12th December 2007. The President reminded the School that it had been agreed previously to organize the event on a week-end instead of a week-day to attract more Akoras. 	
8.6	PTA Meeting Akoras were encouraged to attend PTA meetings, in order to be more abreast with happenings on the campus.	
8.7	Leaking School Building roofs The Headmistress appealed to Year Groups to assist repair the School's leaking roofs.	
9.0	CLOSING Akora Ayivor moved for the closure of the meeting, seconded by Akora Ntifo. A minute silence was observed for the departed Akoras, and the meeting closed at 9:05 pm after which Akoras shared the Grace. Recorded by Mrs. Marian Crabbe <p style="text-align: right;">Akora Sarah-Lynn Mansaray President</p> <p style="text-align: right;">Date:.....</p>	



OLD ACHIMOTAN ASSOCIATION

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8th October 2007

Dear Akora,

INVITATION TO 8th MEETING OF THE YEAR GROUP'S REPRESENTATIVE COMMITTEE

The 8th meeting of the 2007 Year Group's Representative Committee will take place as follows;

DATE - FRIDAY, 12th OCTOBER 2007 **TIME:** 6:00 P.M.
VENUE - ACHIMOTA SCHOOL STAFF CLUB HOUSE

AGENDA

1. Opening Prayer
2. Adoption of Agenda
3. Confirmation of previous meeting's minutes.
4. Matters Arising:
 - i. Delegation to Minister of Health - Exec. Sec./GD
 - iii. National Service Personnel
 - iv. Broadband - Free installation
5. Business for the Day:
 - i. Update - 80th Anniversary
 - ii. Talk on Educational Reforms
6. Any other business
7. Closing.

Sincerely Yours

Eunice Quarcoopome
Executive Secretary